## **SGU International Student Conference - July 12**

**English Guide**

Watch the ‘2021 International Student Conference Example’ video here:

<https://youtu.be/Qo_pfDFsHlw>

Always be ready to switch to easy Japanese if the international guest wants to try Japanese.

12:30

**Welcoming People to the Room**: “Hello and welcome to the Conference Room \_1\_ . “

“I’m Ryosuke and I am your moderator. Can I help you with anything?

Could you tell me your name? Oh yes, \_\_\_\_\_\_\_ san.

Can you change your zoom name to English? Welcome! “

“Hi, Taro. Welcome to Room \_\_\_. Is your microphone OK? Is your video OK?

Please keep video on all the time. We hope you are alone, so please take off

your masks for this conference. “

“You are the \_\_ first, second, …\_\_\_\_ presenter. Right? “

“Everyone, we ask you to please ask one question for each presenter. OK?

You can type a question in the chat, too. “

**Helping speakers**: “Excuse me, Akiko. Could you… ?

* Change your name on zoom? Come closer? Turn off your mic?
* Look at the camera? Share your screen?

12:50

**Opening Speech**

“Hello, Everyone. I would to open this international student conference at Sapporo Gakuin University. My name is \_\_\_\_\_\_ \_\_\_\_\_\_. I am a 4th year English major in the teacher training course of SGU. I would like to welcome to our international partners from Thailand, Taiwan and USA. Sapporo Gakuin University is a sister university to Chiang Mai University, Kaohsiung University, and Mount Hood Community College. We want to welcome you here today. Seven of my classmates are ready to give you great information about Hokkaido and Japan. Let’s have lots of discussion and questions. “

“My co-moderator is \_\_\_\_\_\_\_\_\_ (and \_\_\_\_\_\_\_\_\_\_.) (wave or say hello)

And our discussion facilitators are \_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_ . Finally, our support teacher is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ . Please say hello. “

**Warm up (In main room or breakout rooms – you decide!)**

“So, I would like us to all get to know each other by all of us doing a quick self introduction. I will start with Shunsuke. Please tell us about yourself, where you are from, and what you are into these days. Thank you. Next lets have…..(name) “

*Repeat for all participants.* (take until 1:10pm for warmup)

Now let’s ask questions to the international students.

* \_\_\_\_\_ , why are you interested in Japan? \_\_\_\_\_\_. Oh really? And which\_\_\_\_ ?
* \_\_\_\_\_ , why are you interested in Japan? \_\_\_\_\_\_. Oh really? And which\_\_\_\_ ?
* \_\_\_\_\_ , why are you interested in Japan? \_\_\_\_\_\_. Oh really? And which\_\_\_\_ ?
* And do you have questions for us? Anyone else?

“That’s great! Now we know more about each other and we are going to have a great time and learning experience with our upcoming presentations. “

**Introducing speakers**:

“Ok, I would like to introduce our first presentation. During the presentation, everyone can write a question in the chat. And please prepare a question to say. Because after the presentation, I will call on you for your question. OK? “

“Now let’s welcome, (Taro Satsugaku) , with a big hand. (applause)

Taro can you please sharescreen and start recording.

Teacher please allow Taro to record.

Ok, are you recording? Teacher, please spotlight Taro.

Let’s give a big hand for (Taro Satsugaku). “

**Asking for questions:**

“Thank you, \_\_Taro\_\_. Everyone, give a big hand. (applause)

Now, let’s have questions from everyone. I will call your name and please give a question

to our presenter. Taro?.... Mariko? …. Junpei?.... Wang? ….

And here are some questions in the chat? ……….? And …………?

And here is a question I have, ………………? Which…..? How long….? Where…..? Why…..?

Also here is a question to our international guests? Have you ever…..? Is this interesting for …..Taiwanese? ….Thai people? …..Americans? “

**Reflection or Breakout Rooms**

“Well, that is our last presentation. Let me ask our teacher, Ms/Mr\_\_\_\_\_\_\_\_ to lead us in a closing discussion. Ms/Mr. \_\_\_\_\_\_\_\_\_? (or go back to Breakout rooms if that worked well earlier)

* What are some topics you remember from today?
* What was most interesting to you?
* What surprised you today?
* What do you want to do/try/see? (to each international participant)
* If you come to Hokkaido, what is the first thing you to try? (to each international)
* What do you want to know, that we did not talk about today?

**Taking a Group Photo**

“Ok, now let’s take a photo with everyone here in Room 1. Let me switch to Gallery View.

If you don’t want your face in the photo, turn your camera off now. ☺

OK, everyone smile! (moderator takes a screenshot of all the people in the room).

OK, now make a funny pose! “ (take a second shot)

**Closing Speech** (example)

“OK, it is time to close the International Student Conference of SGU. I hope you had a good discussion and we would like to welcome you to Hokkaido and Sapporo Gakuin University in the coming year.”

Finally, to finish, let’s hear a word from each of our international guests. You can speak in English or Japanese. どうぞ、英語でも日本語でもお話して大丈夫です。

And a closing word from our teacher, \_\_\_\_\_\_\_ sensei.

Well, that’s all. Thank you for coming. See you again. Bye! “